

बिहार सरकार
सामान्य प्रशासन विभाग

प्रेषक,

विजय मोहन नागपटनी,
सरकार के अवर सचिव ।

सेवा में,

श्री अनिरुद्ध कुमार, भा0प्र0से0 (बी एच : 2006),
संयुक्त सचिव, आपदा प्रबंधन विभाग, बिहार, पटना।
श्री राधेश्याम साह, भा0प्र0से0(बी एच : 2006),
निदेशक, पशुपालन, पशु एवं मत्स्य संसाधन विभाग, बिहार, पटना।
श्री संजय कुमार सिंह, भा0प्र0से0
संयुक्त सचिव, श्रम संसाधन विभाग, बिहार, पटना
श्री सतीश कुमार सिंह, भा0प्र0से0
संयुक्त सचिव, खान एवं भूतत्व विभाग, बिहार, पटना ।

पटना-15, दिनांक: 12 अप्रैल, 2016

विषय:- प्रवेशकालीन प्रशिक्षण में भाग लेने की अनुमति का संसूचन ।

महाशय,

कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय, कार्मिक एवं प्रशिक्षण विभाग (प्रशिक्षण प्रभाग) भारत सरकार नई दिल्ली के उपयुक्त विषयक पत्रांक-टी-21017/2/2016- अकादमी डेस्क, दिनांक-31.03.2016 के संबंध में निदेशानुसार कहना है कि निम्नांकित निर्धारण के आलोक में विषयगत प्रशिक्षण में भाग लेने की अनुमति संसूचित की जाती है :-

क्र.	प्रशिक्षण से संबंधित संस्थान	प्रशिक्षण के लिए नामित पदाधिकारी	प्रशिक्षण की अवधि
1	इन्स्टीच्युट ऑफ मैनेजमेंट इन गवर्नमेंट (आई0 एम0 जी0), केरल	श्री अनिरुद्ध कुमार, भा0प्र0से0 (बी एच:2006)	25.04.2016 से 03.06.2016
2	इन्स्टीच्युट ऑफ मैनेजमेंट इन गवर्नमेंट (आई0 एम0 जी0), केरल	श्री राधेश्याम साह, भा0प्र0से0 (बी एच:2006)	25.04.2016 से 03.06.2016
3	इन्स्टीच्युट ऑफ मैनेजमेंट इन गवर्नमेंट (आई0 एम0 जी0), केरल	श्री संजय कुमार सिंह, भा0प्र0से0	25.04.2016 से 03.06.2016
4	इन्स्टीच्युट ऑफ मैनेजमेंट इन गवर्नमेंट (आई0 एम0 जी0), केरल	श्री सतीश कुमार सिंह, भा0प्र0से0	25.04.2016 से 03.06.2016

2. प्रासंगिक उद्देश्य से संबंधित प्रशिक्षण संस्थान से प्राप्त पत्र (छायाप्रति संलग्न) की कंडिका-3 (1 और 2) पर कार्रवाई संबंधित पदाधिकारियों के स्तर से अपेक्षित है । कृपया तदनुरार कार्रवाई ससमय सुनिश्चित की जाय ।

3. संबंधित संस्थान द्वारा प्रशिक्षण मद में वांछित प्रशिक्षण शुल्क की राशि का बैंक ड्राफ्ट भी सामान्य प्रशासन विभाग से प्रशिक्षण पर प्रस्थान करने के पूर्व कृपया प्राप्त कर लिया जाय और उसे प्रशिक्षण संस्थान द्वारा प्राप्त कर लिये जाने का प्रमाण सामान्य प्रशासन विभाग को उपलब्ध कराया जाय।

विश्वासभाजन

सरकार के अवर सचिव।

स्पीड पोस्ट/फैक्स/ई-मेल

ज्ञापांक- 1/अनि0प्र0-1002/2016-सा0प्र0-5370/पटना-15 दिनांक 12 अप्रैल, 2016
प्रतिलिपि:- श्री प्रमोद कुमार दास, भा0प्र0से0, संयुक्त सचिव, कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय, कार्मिक एवं प्रशिक्षण विभाग, प्रशिक्षण प्रभाग, भारत सरकार, ब्लॉक-4, पुराना जे0एन0 यू0 कैम्पस, नया महारौली रोड, नई दिल्ली-110 067/प्रधान सचिव और महानिदेशक, इन्स्टीट्यूट ऑफ मैनेजमेंट इन गवर्मेंट (आई0 एम0 जी0), केरल, विकास भवन पी ओ, तिरुवनंतपुरम-695 033 (e-mail-dgimg2015@gmail.com)को सूचना एवं आवश्यक कार्रवाई हेतु प्रेषित।

सरकार के अवर सचिव।

ज्ञापांक- 1/अनि0प्र0-1002/2016-सा0प्र0-5370/पटना-15 दिनांक 12 अप्रैल, 2016
प्रतिलिपि:- प्रधान सचिव/सचिव, आपदा प्रबंधन विभाग/पशु एवं मत्स्य संसाधन विभाग/श्रम संसाधन विभाग/ खान एवं भूतत्व विभाग को सूचना एवं आवश्यक कार्रवाई हेतु प्रेषित।

2. संबंधित पदाधिकारियों की प्रशिक्षण अवधि में उनके द्वारा धारित पदों के प्रभार की आंतरिक व्यवस्था कृपया प्रशासी विभाग के स्तर से ही सुनिश्चित करने की कृपा की जाय।

सरकार के अवर सचिव।

e-mail

9



www.img.kerala.gov.in
e-mail:img2015@gmail.com
Telephone: 0471-2306739
Fax: 0471-2302391

INSTITUTE OF MANAGEMENT IN GOVERNMENT

(An Autonomous Body Constituted by the Government of Kerala)

Vikas Bhavan P.O.
Thiruvananthapuram - 695 033.

Satyajet Rajan
Principal Secretary & Director General

D.O. No. 1943/P1/2016/IMG, dated 2nd April 2016

Dear Sir,

प्र.स. (GAT)
मुख्य सचिव का कार्यालय
बिहार

Please refer to the D.O. Letter No. T - 21017/2/2016-Academy Desk dated 31st March 2016 of the Joint Secretary, DoPT, Government of India requesting to nominate promoted IAS officers to undergo Induction Training at the Institute of Management in Government (IMG) Kerala during 25th April to 3rd June 2016.

As per DoPT letter referred to above the following officers from your State are nominated to undergo the training at this Institute.

AS (IAS)

- (i) Shri Anirudh Kumar
- (ii) Shri Radheshyam Sah
- (iii) Shri Sanjay Kumar Singh
- (iv) Shri Satish Kumar Singh

3. I request you to direct the General Administration Department of your State to instruct the nominated officers to send us their confirmation of participation on or before 13th April 2016.

05 APR 2016

The officers may be instructed to be ready with the following documents

- 1. Passport (blue or white) for applying for Political Clearance from Ministry of External Affairs and for applying for Visa
- 2. A write up on a development intervention (not exceeding 2000 words) on which they were/are directly involved with
- 3. A demand draft for Rs. 2.25 lakhs (Two lakh twenty five thousand only) per participant as course fee for undergoing this training. The DD may be drawn in favour of Director General, IMG and payable at Trivandrum.

4. The Nominated officers may please be requested to send us the details at the earliest. Scanned copies of letter from DoPT and joining Report details for the reference of the nominated officers are enclosed.

With regards,

Yours sincerely,

Satyajet Rajan

Shri Anjani Kumar Singh IAS
Chief Secretary
Government of Bihar
Old Secretariat
Patna - 800 015

Put up
28/4/16
6/4

Handwritten signature and initials at the bottom of the page.



INSTITUTE OF MANAGEMENT IN GOVERNMENT
(Administrative Training Institute of Government of Kerala)

3rd Induction Training Programme for IAS officers
25th April to 03rd June 2016

JOINING INSTRUCTIONS

1. PROGRAMME DURATION AND VENUE

The programme will commence on 25th April, 2016 at 09.00 a.m at Thiruvananthapuram and will conclude on 03rd June 2016. The participants are required to report at IMG, Thiruvananthapuram by the evening of Sunday, 24th April 2016.

The programme will be conducted at Institute of Management in Government, Thiruvananthapuram. The arrangements for board and lodge of the participants are made in the Institute's Hostel. Option to visit to other places within Kerala and Kanyakumari, on chargeable basis, has also been arranged.

The Registration form and proforma for confirmation are available as Annexure I and II which may please be filled up and sent to the undersigned by e-mail, on or before 13th April 2016.

2. PROGRAMME DESIGN

The course has been designed to provide the participants a perspective on the All India Services and the policy environment in the country. The course intends to equip the participants with skills for effective administration and an in-depth understanding of key areas of governance. There will also be focus on ICT skills, experience sharing by participants, project appraisal and public private partnership. The course will include outbound component including visit to Sri Lanka and various parts of India.

(a) EXPERIENCE SHARING PRESENTATIONS (ESP)

Based on their administrative experiences, the participants will be required to write a paper (not more than 2000 words) about a development intervention which they were (are directly involved and send us these papers by 20th April 2016. This is a mandatory requirement and will be considered for participant evaluation. All participants are required to make a brief presentation of their experience during the training.

(7)

It would be advisable to choose topics where noteworthy innovations have been made or significant learning can be derived by the other participants.

(b) STUDY TOUR

A study tour will be arranged as a part of the programme. The Institute will make arrangements for transport, boarding and lodging. The detailed list of the payments to be made by the sponsoring State Governments is given at Point No 7 in the following pages.

The participants are required to wear ceremonial dress while calling on VIPs during this tour.

The participants may be taken on a foreign exposure visit to Sri Lanka. They should, therefore, bring their passport. The participants are expected to leave India for the foreign study tour on 22nd May 2016 and return on 28 May 2016.

Participantants are requested to bring their official (white) passport if available. If not available, they may bring their blue passport. In case their old passport (either white or blue) has lapsed/expired, relevant original cancellation/surrender certificate and/or cancelled passport may be brought. They should also bring 8 passport size photographs (white background) along with them while reporting for training.

(c) Participants are required to bring their own laptops.

3. ABSENCE OF LEAVE

As the effective duration of the programme (including study tour) is only 6 weeks, presence for the entire duration is mandatory. No leave shall be granted during the programme.

4. ARRANGEMENTS FOR BOARDING AND LODGING

Boarding and lodging will be arranged by the Institute during their training and while on tour as mentioned

5. FORMAL OCCASSIONS

All officers are advised to bring along formal clothes since the dress code during the class room sessions is formal. In addition to this, there will be several occasions (while on training and on tour) in which the participants would be required to dress formally.

The prescribed dress is as follows:

(a) FOR WOMEN

- (I) Formal: Saree, Salwar-Suit, Formal Western Wear
- (II) Ceremonial: Saree

(b) FOR MEN

- (I) Formal: Blazer-Tie/Lounge Suit with formal Shoes
- (II) Ceremonial: Black/White Buttoned up Coat (Bandhgala)
With black/White Trousers respectively
Black or White Sherwani with white Chooridar.

6. GUESTS

The family members and spouses of the participants will not be accommodated in the campus or during exposure visits within and outside India.

7. PAYMENTS

The sponsoring Government will have to bear the following expenditure in respect of each participant:-

The total amount to be brought by each participant is Rs. 2.25 lakhs in the form of a DD drawn in favour of the Director General, Institute of Management in Government, payable at Thiruvananthapuram. Apart from this, the cost of travel (to and from Institute) of participants will also have to be borne by the respective State Governments.

8. REFERENCE MATERIAL ON THE STATES

The Institute is continuously collecting and compiling relevant material pertaining to the developmental and other activities of different States and Union Territories. Therefore, the participants are requested to bring brochures, documents, reports, films, slides about such activities in their States. It is requested that the participants bring copies of the latest telephone directory and the civil list of state too.

9. WEATHER

The weather at Trivandrum during this period is slightly hot. The day time temperature may go up to 35° C to 37° C and night 28° C to 30° C). However, summer rains are expected in early May. All bedding will be provided in the Hostel. Participants are advised to bring an umbrella/rain coat with them.

Dr. S. Sajeer
Associate Professor & Nodal Officer
&
(M: 09446238843)
(e-mail: facultyinmgsdr@gmail.com)

Annexure I

INSTITUTE OF MANAGEMENT IN GOVERNMENT

IIIrd Induction Training Programme for IAS Officers
(25th April to 03rd June 2016)

PROFORMA FOR CONFIRMING PARTICIPATION
(Please fill up appropriate information)

From

To

Dr S Sajeev
Associate Professor and Course Coordinator
IIIrd Induction Training Programme for IAS Officers
Institute of Management in Government
Thiruvananthapuram - 695033
Kerala
Fax: 0471-2302391

Sir

1. I have been informed about acceptance of my nomination for the IIIrd Induction Training Programme and I confirm that I will report at IMG, Thiruvananthapuram.
2. Travel Details: Coming by Air/Train/Road..... (Give Flight/Train Number) on..... (Date and Time)
3. States (Places) in India that I have visited.....
.....

Yours faithfully

Annexure II



INSTITUTE OF MANAGEMENT IN GOVERNMENT
(Administrative Training Institute of Government of Kerala)

3rd Induction Training Programme for IAS officers
25th April to 3rd June 2016

REGISTRATION FORM

1. Name (in block letters) _____

2. Designation _____

3. Cadre & Year of Allotment _____

4. Batch _____

5. Pay Scale _____

6. Date of Birth _____

7. Marriage Anniversary _____

8. Official Address _____

9. Residential Address _____

10. Telephone(with STD) Office..... Residence.....
 Mobile..... Fax

e-mail.....

Date _____ Signature _____

प्रमोद कुमार दास
PRAMOD KUMAR DAS, I.A.S.
संयुक्त सचिव
JOINT SECRETARY
TEL : 26106314



सत्यमेव जयते

भारत सरकार
कार्मिक, लोक शिफायत तथा पेंशन मंत्रालय
कार्मिक और प्रशिक्षण विभाग
प्रशिक्षण प्रभाग
ब्लॉक-4 पुराना जेएनयू कैम्पस
नया महरौली रोड नई दिल्ली-110067
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
Training Division
Block-IV, Old JNU Campus
New Mehrauli Road, New Delhi-110067

D.O No T-2101712/2016-Academy Desk

31 March, 2016

Dear Sir,

As you are aware that Department of Personnel and Training is organising Induction Training Programme for officers, who are inducted into the IAS from State Civil Services and other services. They are required to undergo an Induction Training primarily to gain an All India Perspective to issues of Governance and Public Administration.

2 Therefore, it has been decided to organise an Induction Training Programme for promotee IAS officers at IMG Kerala from 25.04.2016 to 03.06.2016. The officers from various State Governments have been nominated for this training programme and the list of these officers is enclosed.

3 This is a one time opportunity for these officers who have been inducted into IAS to undergo this training for their benefit and for the benefit of the concerned State.

4 You are requested to relieve these officers in time to be able to join this training under every circumstance so that the career of these officers is not affected adversely due to non attending the induction training.

With regards,

Yours sincerely,
(Pranod Kumar Das)

Encd List of officers nominated for the training

To
All Chief Secretaries of the concerned State Government/JS (UT), MHA (As per list enclosed)

Copy to:

- (1) The Director, LBSNAA, Mussoorie- 248179 with a request to provide necessary instructions/directions to concerned State Governments/officers/ATI
- (2) The Director General, Institute of Management in Government (IMG), Vikas Bhavan PO Thiruvananthapuram - 695 033
- (3) PS to AS (S&V), DoPT, North Block, New Delhi
- (4) NIC, Training Division, DoPT with a request to upload this letter and its enclosures on DoPT website

(Pranod Kumar Das)



सूचना
का अधिकार

2

**List of Officers who have nominated for Induction Training Programme at IMG Kerala
scheduled to be held from 25.04.2016 to 03.06.2016**

S.No.	Name of the State	Name of the candidate	Batch	DOB
1	AGMUT	Ajay Kumar Singla	2005	07-02-60
2	AGMUT	Sandip Jacquos	2012	26-05-71
3	AGMUT	Swapnil M.Naik	2013	04-06-73
4	AGMUT	R. Zarosanga	2014	17-07-68
5	AGMUT	Rotluanga	2014	07-03-68
6	Bihar	Anirudh Kumar	2011	20-05-60
7	Bihar	Radheshyam Sah	2012	01-04-61
8	Bihar	Sanjay Kumar Singh	2014-A	28-01-65
9	Bihar	Satish Kumar Singh	2014-A	10-07-62
10	Gujarat	Sh. R.M. Jadav	1998	1-Jun-1959
11	Gujarat	A. J. Shah	2014	07-10-60
12	Gujarat	A. M. Sharma	2014	08-11-65
13	Gujarat	D. P. Desai	2014	22-11-66
14	Gujarat	D. S. Gadhvi	2014	14-06-66
15	Gujarat	H. K. Koya	2014	08-11-66
16	Gujarat	J. R. Dodiya	2014	03-09-60
17	Gujarat	J.B. Patel	2014	29-12-62
18	Gujarat	M. Y. Daxini	2014	19-11-62
19	Gujarat	P. L. Solanki	2014	01-07-60
20	Gujarat	R. B. Rajyaguru	2014	23-09-60
21	Jharkhand	Arvind Kumar	2013	15-05-60
22	Jharkhand	Binod Kumar	2013	05-06-60
23	Jharkhand	Birendra Bhushan	2013	31-05-61
24	Jharkhand	Rajiw Kumar	2014	08-02-61
25	Karnataka	Sh. M. Manjunath Naik	2001	22-Jul-1959
26	Karnataka	Sh. V. Shankar	2002	20-Jun-1959
27	Karnataka	Sh. A.B. Ibrahim	2004	10-Oct-1960
28	Karnataka	Jayaram N	2005	01-06-65
29	Karnataka	Sh. P.A. Meghannavar	2005	15-Jul-1959
30	Karnataka	Sh. B. Ramu	2010	1-Feb-1959
31	Karnataka	Sh. S. Palaiah	2010	1-Jul-1959
32	Karnataka	K.G. Shantharam	2014	31-05-60
33	Madhya Pradesh	Amar Singh Baghel	2012	06-04-61
34	Madhya Pradesh	Ashish Saxena	2012	11-09-62
35	Madhya Pradesh	Patil Ram Katrolia	2012	13-03-60
36	Madhya Pradesh	Ajay Kumar Sharma	2013	16-03-60
37	Madhya Pradesh	Anil Suchari	2013	30-09-67
38	Madhya Pradesh	Ashkrita Tiwari	2013	11-02-61
39	Madhya Pradesh	Babu Singh Jamod	2013	21-05-67
40	Madhya Pradesh	Bhagat Singh Kulesh	2013	10-11-60
41	Madhya Pradesh	Maal Singh Bhaydiya	2013	06-06-66
42	Madhya Pradesh	Sabha Jeet Yadav	2013	18-04-60

43	Madhya Pradesh	Abhay Kumar Verma	2014	22-04-65
44	Madhya Pradesh	Deepak Singh	2014	26-04-67
45	Madhya Pradesh	Manju Sharma	2014	01-07-60
46	Madhya Pradesh	Om Prakash Shrivastava	2014	12-02-65
47	Madhya Pradesh	Rajesh Kumar Kaul	2014	01-07-65
48	Madhya Pradesh	Ramrao Bhosle	2014	02-01-65
49	Madhya Pradesh	Ravi Dafriya	2014	05-06-60
50	Madhya Pradesh	Sanjay Gupta	2014	04-07-65
51	Madhya Pradesh	Shamimuddin	2014	01-03-62
52	Madhya Pradesh	Shrikant Pandey	2014	12-09-60
53	Punjab	Harish Nayar	2014-A	20-09-65
54	Punjab	Parampal Kaur Sidhu	2014-A	22-10-64
55	Uttar Pradesh	Shri Manoj Mishra	2000	20.11.1959
56	Uttar Pradesh	Sh. Bhaw Nath	2002	20-Aug-1957
57	Uttar Pradesh	Sh. Harendra Veer Singh	2002	28-Jul-1957
58	Uttar Pradesh	Sh. Hari Kant Tripathi	2002	17-Jul-1957
59	Uttar Pradesh	Sh. Rudra Pratap Singh	2002	20-Sep-1957
60	Uttar Pradesh	Sh. Satyendra Singh	2002	31-Dec-1958
61	Uttar Pradesh	Sh. Sudhesh Kumar Ojha	2002	20-Mar-1959
62	Uttar Pradesh	Sh. Sunil Kumar Srivastava	2002	12-Dec-1957
63	Uttar Pradesh	Sh. Vireshwar Singh	2002	15-Jul-1957
64	Uttar Pradesh	Sh Raghvendra Vikram Singh	2005	25-Apr-1958
65	Uttar Pradesh	Sh Vimal Kumar Sharma	2005	6-Apr-1958