

बिहार सरकार  
सामान्य प्रशासन विभाग

प्रेषक,

कन्हैया लाल साह,  
सरकार के अवर सचिव ।

सेवा में,

सभी जिला पदाधिकारी ।

पटना-15, दिनांक 10 अक्टूबर, 2017

विषय:- लोक प्रशासन में उत्कृष्ट कार्य हेतु प्रधान मंत्री पुरस्कार, 2018 के संबंध में ।

प्रसंग:- आवासन और शहरी कार्य मंत्रालय, भारत सरकार, नई दिल्ली का  
पत्रांक-एन-11011/1259/2017-एच एफ ए-1 दिनांक 22.09.2017

महाशय,

उपर्युक्त विषयक पत्र की अनुलग्नक सहित छाया प्रति संलग्न करते हुए निदेशानुसार कहना है कि आवासन और शहरी कार्य मंत्रालय, भारत सरकार, नई दिल्ली द्वारा प्रधान मंत्री आवास योजना (शहरी) के संदर्भ में जिला समाहर्ताओं/जिला पदाधिकारियों के मूल्यांकन और चयन हेतु व्यापक मानक (जिनका उल्लेख संलग्न पत्र की कंडिका-3 में है) तैयार किये गये हैं ।

2. अतः अनुरोध है कि आवासन और शहरी कार्य मंत्रालय, भारत सरकार, नई दिल्ली के पत्र में निर्धारित मानकों की अपेक्षा के अनुरूप प्रासंगिक योजना का क्रियान्वयन सुनिश्चित करते हुए सुसंगत सूचनाओं के साथ विषयगत पुरस्कार प्रतियोगिता में भाग लेने की कृपा की जाय ।

अनुलग्नक-यथोक्त ।

विश्वासभाजन  
१०/१०/१७  
सरकार के अवर सचिव ।

दुर्गा शंकर मिश्र  
सचिव  
Durga Shanker Mishra  
Secretary



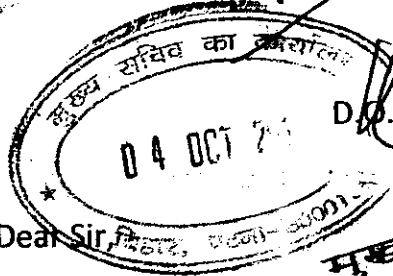
सत्यमेव जयते



एक कदम स्वच्छता की ओर

भारत सरकार  
आवासन और शहरी कार्य मंत्रालय  
निर्माण भवन, नई दिल्ली-110011  
Government of India  
Ministry of Housing and Urban Affairs  
Nirman Bhawan, New Delhi-110011

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D.O. No. N-11011/1259/2017-HFA-I [E-Office No-3145670]

September 22, 2017

Dear Sir,

मुख्य सचिव  
बिहार, पटना

AS(IAS)

As you may be aware that the Government of India has instituted a Scheme 'Prime Minister's Award for Excellence in Public Administration' to acknowledge, recognize and reward the extraordinary and innovative work done by Officers of the Central and State Governments. The Awards are presented by the Hon'ble Prime Minister on the occasion of the Civil Services Day.

2. In this connection, you are informed that for the year 2017 Pradhan Mantri Awas Yojana (Urban) has been identified as a priority Programme for the awards to be presented on Civil Services Day, 2018. The communication in this regard received from Secretary, Department of Administrative Reforms and Public Grievances (DARPG), Ministry of Personnel, Public Grievances & Pension is attached for your perusal.

3. This Ministry, in consultation with DARPG, has identified the following broad Parameters under PMAY (U) for evaluating and selecting District Collectors/District Magistrates for the award:

- Conducting demand survey and validation of demand w.r.t total demand (CSC, Online, ULB).
- Houses sanctioned, completed & occupied w.r.t the total validated demand.
- No. of slums redeveloped vis-à-vis total slums.
- Number of slums denotified & slums dwellers rehabilitated.
- Innovative housing technologies used for meeting demand for houses.
- Utilization of PMAY-MIS website for monitoring & evaluation. Evaluation of parameters would be solely based on data entered in PMAY-MIS)

मुख्य सचिव  
कार्य सं.  
दिनांक

9/28/17  
10/10

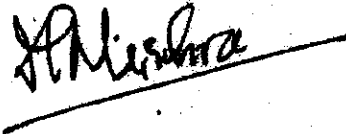
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vii. Convergence with other flagship programmes such as Swachh Bharat Mission, AMRUT, Smart City Mission, NULM, Solar Mission etc.

4. In the above background, I request you to publicize the "Prime Minister's Award for Excellence in Public Administration" widely so that the participation is maximized and all concerned take appropriate actions to enhance their performance in all aspects for the award.

With Regards,

Yours Sincerely,



(Durga Shanker Mishra)

Encl.: As above

Shri Anjani Kumar Singh  
Chief Secretary,  
Government of Bihar  
Old Secretariat  
Patna-800 015  
Bihar

वसुधा मिश्रा, आई.ए.एस.  
Vasudha Mishra, IAS

अपर सचिव  
ADDITIONAL SECRETARY



सत्यमेव जयते

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भारत सरकार,  
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय  
प्रशासनिक सुधार और लोक शिकायत विभाग  
सरदार पटेल भवन, संसद मार्ग  
नई दिल्ली-110001

GOVERNMENT OF INDIA  
MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES & PENSIONS  
DEPARTMENT OF ADMINISTRATIVE REFORMS  
& PUBLIC GRIEVANCES  
SARDAR PATEL BHAVAN, SANSAD MARG  
NEW DELHI-110001

D.O. No. P-14012/2/2017-DD-DARFG

Dated : 1<sup>st</sup> September, 2017

Office of JS & MD (HFA)

E. No. 908728  
Dated 4/9/17

Dear Sir,

The Department of Administrative Reforms & Public Grievances, Government of India is organizing a Regional Conference on "Good Governance and Replication of Best Practices" in collaboration with the Government of Goa at Goa on 14-15 September, 2017.

2. The main objective of organizing the Regional Conference is to bring National and State level organizations along with other stakeholders including NGOs, intelligentsia, media etc., on the same platform to share experiences in the formulation and implementation of good governance practices. ✓

3. It is proposed to brief the participants on "Housing for All-Urban", which has been chosen as one of the priority programmes for Prime Minister's Award for Excellence in Civil Services on Civil Services Day, 2018.

4. I shall be grateful if you could kindly depute a senior officer concerned to participate in the Conference and make a presentation on the Programme and the criteria for evaluation.

with regards,

Yours sincerely,

(Vasudha Mishra)

JS (HFA)  
cc: JS (A)  
Shri Durga Shanker Mishra,  
Secretary,  
Ministry of Housing and Urban Affairs,  
Nirman Bhavan, New Delhi-110011.

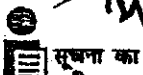
US (HFA-I)

Pls p.c.

4/9/17

4/9/17

SO/HFAI



K-11017/01/2017-AR (6358)  
Government of India  
Ministry of Personnel, Public Grievances and Pension  
Department of Administrative Reforms & Public Grievances

Sardar Patel Bhawan, Sansad Marg,  
New Delhi-110001, dated 11.08.2017

**OFFICE MEMORANDUM**

**Subject :- Prime Minister's Awards for Excellence in Public Administration - 2018 - Organising a Workshop on DDUGKY reg.**

The Government of India has instituted 'Prime Minister's Award for Excellence in Public Administration' to acknowledge and recognize the extraordinary and innovative work done by Districts and Central/State Governments organizations. Copy of the scheme, is enclosed as Annexure-I. Do letter No. K-11017/01/2017-AR (5295) dated 09.08.2017 from Secretary (AR&PG) to Secretaries to Government of India and Chief Secretaries of States/UTs also refer.


2. As per the scheme, the awards are given for excellence in implementing priority programme of Government of India. In addition, innovations in environment conservation, disaster management, water conservation, energy, education and health, women and child centric initiatives etc. will also be considered for Prime Minister's Awards for Excellence in Public Administration.

3. The identified Priority Programme in which awards are to be given on Civil Services Day, 2018 has been identified and Deen Dayal Upadhyaya Grameen Kaushalya Yojana (DDUGKY) is one of the Priority Programme identified for PM's Awards. The Ministry of Rural Development is the nodal Ministry for implementation of this Programme.

4. In order to deliberate upon the parameters for evaluation of applications for PM's Award under DDUGKY, the Department is organizing a workshop on 16<sup>th</sup> August 2017 from 1500 to 1700 in the DARG Conference Room, 5<sup>th</sup> Floor, Sardar Patel Bhawan, New Delhi. The workshop will be presided by Secretary (AR&PG). The State Departments handling the programme from NE Region, J&K and select some other States have been invited to attend the workshop through Video Conferencing. District Collectors have also been invited for the workshop through VC. Activities of the workshop is enclosed as Annexure-II.

5. The representatives of Line Min./Dept. of identified programmes for the Awards i.e. Pradhan Mantri Fasal Bima Yojana (Mo Agriculture Cooperation & FW), Promoting Digital Payments (MisTY), Pradhan Mantri Awas Yojana - Urban & Rural (Mo H&UA, D/o RD), Deen Dayal Upadhyaya Grameen Kaushalya Yojana (Mo Rural Development, Ministry of Skill Development & Entrepreneurship) are requested to join the said workshop.

6. Line Ministries/Department of the identified priority programmes are kindly requested to nominate their representatives for the said workshop. Department of Rural Development is also requested to nominate an officer to give the presentation on DDUGKY during the workshop on 16.08.2017 at 1500 hrs.

  
(Brinda Kumar)  
Joint Secretary (AR&PG)  
Tele : 23360206

To

Secretaries to Government of India  
(as per list attached)

Copy to:-

1. Chief Secretaries of the States/UTs  
(As per list attached)

It is requested to direct the concerned  
Department handling the programme in  
States to attend the VC on 16.08.2017

2. District Collectors/District Magistrate

(Nalanda, Cuttack, Bikaner, Benasranthe, Ananthapuram,  
Bellary, Jamnagar, Bikaner, East Sikkim, Nagson)

Annexure I



सत्यमेव जयते

**Scheme for  
Prime Minister's Awards for Excellence  
in  
Public Administration**

August 2017

**Department of Administrative Reforms and Public Grievances  
Ministry of Personnel, Public Grievances & Pensions  
Government of India**


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Ayog would be members of the Expert Committee. The Expert Committee would be constituted with the approval of the Cabinet Secretary.

- 6.5 **Step IV: Recommendation of the Empowered Committee:** The Empowered Committee would be chaired by the Cabinet Secretary. Other members would include Additional Principal Secretary to PM, CEO NITI Aayog and two/ three Non-official members.
- 6.6 The Empowered Committee would consider the recommendations of the Expert Committee and may also ask the applicants to make a presentation and/ or make such inquiry as deemed fit.
- 6.7 The Empowered Committee would then make its recommendations to the Prime Minister for final selection of Awards.
- 6.8 The Empowered Committee shall be constituted with the approval of the Prime Minister.
- 6.9 **Step V: Approval of the Prime Minister of the Awards.**
7. **Submission of application(s):**
- (i) Applications for the Award shall be received online in the prescribed format. All the columns of the application form must be duly filled as per the instructions contained therein.
- (ii) Application should contain a write-up on the Priority Programme / Innovation along with supporting documents like Executive Summary, field photographs (maximum 10), flow charts detailing uniqueness and success story of the initiative. Along with the application, a short film of 3-5 minutes duration highlighting the initiative/ innovation may also be appended.
- (iii) The write up should contain details of the programme/initiative, strategies adopted in implementation, period of implementation, exceptional achievements and outcomes, positive impact and sustainability.
- (iv) The application for award in Innovation should contain the details of beneficiaries/ stake holders of the initiatives/ projects.

8/22/2017

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**Strategy for effective implementation of PMAY-G in the districts and parameters for evaluation of applications**


**Prime Minister's Awards for Excellence in Public Administration**

**Background**

To acknowledge, recognize and reward the extraordinary and innovative work done by districts/organizations of the central and state governments

**Prime Minister's Awards for Excellence in Public Administration**

- For implementation of priority programs- 12 Awards
- For Innovation- 2 Awards



- 1. Has to take actions to ensure speedy and effective implementation of its flagship scheme PMAY-G
- 2. Has to provide parameters for evaluation of applications

US(HFA-1)

*[Signature]*

23/8/17





सत्यमेव जयते

**Scheme for  
Prime Minister's Awards for Excellence  
in  
Public Administration**

August 2017

US (HFA-1)

*[Handwritten signature]*

**Department of Administrative Reforms and Public Grievances  
Ministry of Personnel, Public Grievances & Pensions  
Government of India**

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Prime Minister's Award for Excellence in Public Administration

1. Government of India has instituted a scheme, "Prime Minister's Awards for Excellence in Public Administration" - to acknowledge, recognize and reward the extraordinary and innovative work done by Districts / organizations of the Central and State Governments

2. The award will be given every year for Excellence in implementing Priority Programme of Government of India and extraordinary and innovative work done by the Organizations of Central/ State Governments / Districts in public governance.

(a) For the awards to be presented on Civil Services Day 2018, the following four priority programmes have been identified:

- i. Pradhan Mantri Fasal Bima Yojana
- ii. Promoting Digital Payments
- iii. Pradhan Mantri Awas Yojana - Urban & Rural
- iv. Deen Dayal Upadhyay Grameen Kaushalya Yojana (DDUGKY)

(b) Awards shall also be given to Organizations of Central/ State Governments / Districts for Innovations in environment conservation, disaster management, water conservation, energy, education and health, women and child centric initiatives etc..

3. Eligibility

3.1(a) Awards for implementation of Priority Programme: District / Implementing Unit.

(b) Awards for Innovation: Organizations of Central/ State Governments / Districts.

3.2 Period of consideration for both 3.1(a) & (b) is 1<sup>st</sup> April 2016 to 31<sup>st</sup> December 2017.

4. Details of Award

4.1 Grouping of States/ UTs for awards in Priority Programmes:

To ensure rationality, equity and level-playing field, States/UTs are grouped as under:

Group 1 - North-East States (8) and Hill States (J&K, HP, Uttarakhand) = 11

Group 2 - Union Territories = 7

Group 3 - Remaining States = 18

4.2 For each group in an identified Priority Programme, as far as possible, there would be one award. As such the maximum number of Awards would be 12.

4.3 In addition to the awards in Priority Programmes, two awards shall be given to organizations of Central/ State Governments/ Districts for Innovation in Public Governance, of which one shall be given to a Backward District. There would not be any grouping of States.

4.4 The award shall consist of a (i) Trophy and (ii) Scroll.

4.5 The awarded District/ Organization will be given an incentive of Rs. ten lakh under this Scheme to be utilized for implementation of project/ programme or bridging resource gaps in any area of public welfare.

5. Criteria for evaluation:

(a) The awards for implementing Priority Programme will be evaluated on the basis of pre-determined parameters in consultation with Line Ministry/ Department.

(b) The awards for innovations will be evaluated on the basis of following criteria:

- i. Introducing and implementing an innovative idea/ scheme/project to meet stake holders' requirement.
- ii. Bringing perceptible improvements in processes/ systems and building institutions.
- iii. Making public delivery systems responsive, transparent and efficient, particularly by leveraging technology.

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- iv Preparedness/ performance in emergent situations, disasters like cyclone, earthquake, flood etc.

6. Processing of applications:

6.1 Online applications shall be invited from Districts / Organizations (applicant) in the prescribed format detailing their achievements specifically highlighting path-breaking innovation done by any of the functionary/ organisation.

6.2 Step I- Short-listing of Districts/ Organization by Screening Committee (first stage): Screening Committee(s) chaired by Additional Secretary level officer shall examine the applications in consultation with nodal Ministry/Department of identified Priority Programme/ theme of innovation. Joint Secretary level officer(s) and expert(s) from the NITI Aayog will be members of the Committee. Screening Committee will be constituted with the approval of Secretary (AR&PG).

6.3 Step II: Short-listing of Districts/ Organizations by Screening Committee (second stage): Feedback from beneficiaries/ stakeholders shortlisted in the first stage will be obtained through a Call-Centre. Screening Committee(s) will then examine the shortlisted applications on the basis of presentations & analysis of feedback received from Call Centre and further shortlist the applications.

6.4 Step III: Evaluation by Expert Committee: A two-member team of officers of Central Government, not below the rank of Deputy Secretary, will conduct 'on the spot study' of the implementation of Priority Programmes/ Initiative for innovation in Districts/ Organizations shortlisted by the Screening Committee.

Expert Committee chaired by Secretary, Department of Administrative Reforms & Public Grievances will consider the spot study reports and further shortlist the District(s)/ Organizations for making recommendation to the Empowered Committee chaired by the Cabinet Secretary.

Secretaries of the nodal Ministry/ Department of identified Priority Programmes/ theme of innovation and Expert(s) from NITI

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Aayog would be members of the Expert Committee. The Expert Committee would be constituted with the approval of the Cabinet Secretary.

- 6.5 **Step IV: Recommendation of the Empowered Committee:** The Empowered Committee would be chaired by the Cabinet Secretary. Other members would include Additional Principal Secretary to PM, CEO NITI Aayog and two/ three Non-official members.
- 6.6 The Empowered Committee would consider the recommendations of the Expert Committee and may also ask the applicants to make a presentation and/ or make such inquiry as deemed fit.
- 6.7 The Empowered Committee would then make its recommendations to the Prime Minister for final selection of Awards.
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  - (iii) The write up should contain details of the programme/initiative, strategies adopted in implementation, period of implementation, exceptional achievements and outcomes, positive impact and sustainability.
  - (iv) The application for award in innovation should contain the details of beneficiaries/ stake holders of the initiatives/ projects.

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- (v) For award in innovation, the organization may be represented by the serving Head of the organization or an officer nominated by him/ her for receiving the award.
  - (vi) Applications with incomplete/ insufficient details shall not be considered.
  - (vii) A legend should be provided for all abbreviations/acronyms used in the application and documentation.
8. In all matters of the Award Scheme, the decision of the Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievances and Pension, Government of India, would be final and binding.