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**GOVERNMENT OF INDIA  
MINISTRY OF DEVELOPMENT OF NE REGION  
NORTH EASTERN COUNCIL SECRETARIAT  
NONGRIM HILLS, SHILLONG-793003**

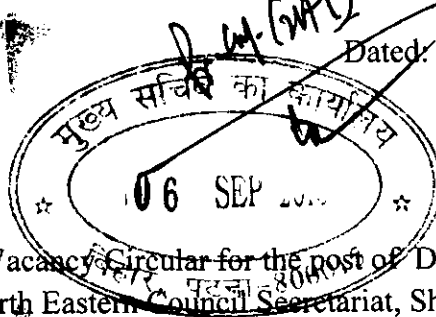
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A.S./AS NO. NEC/ADM/ 91/81/Vol.IV

Dated: Shillong, the 18<sup>th</sup> August, 2016.

To

As per list.

Sub :- Advertisement/Vacancy Circular for the post of Director (Plan Evaluation and Monitoring), North Eastern Council Secretariat, Shillong on Deputation (including short term contract) basis.



Sir,

With reference to the subject cited above, the undersigned is directed to enclose herewith a copy of the advertisement No. NEC/ADM/91/81 Vol.IV dated 18<sup>th</sup> August, 2016 for the above mentioned post proposed to be filled up on Deputation (including short term contract) basis. This advertisement/vacancy circular may please be widely circulated in your Organisation. This advertisement is also being published in the Employment News shortly.

Applications of eligible and willing candidates may be forwarded to the **Director (Admn.) within 60 days** from the date of publication of the advertisement in the Employment News.

Yours faithfully,

(E. Swer )  
Director (Admn.)  
NEC Secretariat, Nongrim Hills,  
Shillong : 793003  
Ph. No. : 2522647

**Director (Admn)**  
North Eastern Council  
Govt. of India: Shillong

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मुख्य सचिव कार्यालय  
डा. वरी सं. ११८०  
दिनांक १२/०९/१६

*204210-1*  
*21/9/16*

Encl: As above

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**GOVERNMENT OF INDIA  
NORTH EASTERN COUNCIL SECRETARIAT  
MINISTRY OF DEVELOPMENT OF NORTH EASTERN REGION  
NONGRIM HILLS, SHILLONG-793 003.**

No.NEC/ADM /91/81/Vol.IV

Dated: Shillong, the 18<sup>th</sup> August, 2016.

The North Eastern Council Secretariat is looking for the services of a suitable officer for filling up 1(One) post of Director (Plan Evaluation and Monitoring) on Deputation (including short term contract) basis in the scale of pay of Rs.12,000-375-16,500/- (5<sup>th</sup> CPC) [(Pre-revised) PB-3 Rs.15,600-39,100/- + G.P.Rs.7600/- (6<sup>th</sup> CPC.)] corresponding to Level 12 of Pay Matrix of 7<sup>th</sup> CPC. The pay and other terms and conditions of deputation will be regulated in accordance with DOPT's OM No. 6/8/2009-Estt.(Pay II) dated 17.06.2010 as amended from time to time. Cadre authorities/Head of Departments are requested to forward applications of eligible and willing candidates whose services can be spared on Deputation (including short term contract) basis immediately so as to reach the Director (Admn.) within 60 days from the date of publication of this advertisement in the Employment News. For eligibility criteria, job requirement, qualifications and experience, as per **Annexure-I**, Prescribed format of Curriculum Vitea Proforma as per **Annexure-II** and for other necessary details, please visit the **NEC website <http://necouncil.gov.in>**.

**LIST OF ENCLOSURES TO BE ACCOMPANIED WITH THE APPLICATION.**

1. Application in the prescribed format – Annexure-II duly completed, signed by the candidate, countersigned and sealed by the Cadre/Appointing authority.
2. Attested copies of ACRs for the last 5(five) years duly attested on each page with seal by an officer with the rank of Under Secretary to the Government of India or equivalent.
3. Integrity Certificate.
4. Vigilance Clearance.
5. Major or minor penalty certificate for the last 10 years of his service.
6. A certificate to the effect that the particulars furnished by the candidate have been verified and found correct as per service records.
7. Cadre clearance certificate.



(E. Swer)  
Director (Admn.)  
NEC Secretariat, Nongrim Hills,  
Shillong : 793003  
Ph. No. : 2522647

Director (Admn.)  
North Eastern Council  
Govt. of India, Shillong

1(One) post of Director (Plan Evaluation and Monitoring) on Deputation (including short term contract) in the scale of pay of Rs.12,000-375-16,500/- (5<sup>th</sup> CPC) [(Pre-revised) PB-3 Rs.15,600-39,100/- + G.P.Rs.7600/- (6<sup>th</sup> CPC)] corresponding to Level 12 of Pay Matrix of 7<sup>th</sup> CPC.

Method of recruitment :	Deputation (including short term contract) :
	<p>Officers of the Central Government, State Government, Union Territories, Public Sector Undertakings, Recognised Research Institutions, Universities, Semi Government, Statutory or Autonomous Organisations:</p> <p>(a) (i) holding analogous posts on regular basis in the parent cadre or department; or                      (ii) with five years' service in the grade rendered after appointment thereto on regular basis in posts in the scale of pay of Rs.10,000-15,200 (5<sup>th</sup> CPC) [(Pre-revised) PB-3 Rs.15,600-39,100/- + G.P Rs.6,600/- (6<sup>th</sup> CPC)] corresponding to Level 11 of the Pay Matrix of 7<sup>th</sup> CPC or equivalent in the parent cadre or department; and</p> <p>(b) possessing the following educational qualifications and experience :</p> <p>(i) Master's Degree in Economics or Statistics or Computer applications or Bachelor's Degree in Engineering from a recognized University or equivalent.</p> <p>(ii) possessing ten years' experience in Research or Investigation work and supervising research or investigation, analysis of data, examination of implications of economic policies.</p> <p>(Period of deputation/contract including period of deputation/contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily <u>not exceed 4(Four) years</u>.</p> <p>The maximum age limit for appointment by deputation (including short term contract) shall be <u>not exceeding 56 years</u> as on the closing date of the receipt of applications).</p>

Note: - The candidate who applied for the post would not be allowed to withdraw their candidature subsequently.

**Job requirement :** To evaluate and monitor the progress of implementation of schemes taken up under the NEC Plan and compilation and analysis of statistical data, preparation of seminar/conference papers etc., collection of economic data regarding plans, examination of implication of various economic policies so as to facilitate formulation of policies and their evaluation, preparation of notes, memoranda paper etc., and to initiate and direct specialized research work.

**CURRICULUM VITAE PROFORMA**

- 1. Name and address( in block letters ) :
- 2. Date of birth ( in Christian era) :
- 3. Date of retirement under Central / State Govt. rules. :
- 4. Educational qualification. :
- 5. Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).

Qualification/ experience required

Qualification/experience possessed by the officer

- Essential: 1.
- 2.
- 3.
- Desired: 1.
- 2.

- 6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.
- 7. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Office/Instt/Orgn	Post Held	From	To	Scale of Pay and basic pay	Nature of duties

- 8. Nature of present employment i.e. Ad-hoc or temporary or Quasi-Permanent or Permanent. :
- 9. In case the present employment is held on deputation/contract basis, please state :
  - (a) The date of initial appointment. :
  - (b) Period of appointment on deputation/contract :
  - (c) Name of the parent office/organisation to which you belong. :

10. Additional details about present employment :  
Please state whether working under  
(indicate the name of your employer  
against the relevant column).  
(a) Central Govt.  
(b) State Government.  
(c) Autonomous Organisations  
(d) Government Undertakings.  
(e) Universities.  
(f) Others.
  
11. Please state whether you are working :  
in the same Department and are in the  
feeder grade or feeder to feeder grade.
  
12. Are you in Revised Scale of pay ? :  
If yes, give the date from which the  
revision took place and also indicate the  
pre-revised pay scale.
  
13. Total emoluments per month now drawn. :
  
14. Additional information, if any, which you :  
would like to mention in support of your  
suitability for the post. (This among other  
things may provide information with regard  
to (i) additional academic qualifications  
(ii) professional training and (iii) work  
experience over the above prescribed in the  
Vacancy Circular/Advertisement).
  
15. Please state whether you are applying for :  
Deputation (ISTC)/ Absorption/Re-employ-  
ment Basis. (Officers under Central/State  
Governments are only eligible for 'Absorption'.  
Candidates of non-Government Organisations  
are eligible only for Short Term Contract).
  
16. Whether belongs to SC/ST. :

17. Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the Professional bodies/institutions/societies and (iv) any other information. (Note : Enclose a separate sheet if the space is insufficient).

Additional Information

18. Whether the present post held is on substantive basis or on officiating basis or on deputation/ short term contract.

19. Pay scale/Pay Band with Grade Pay of the present post held

20. If Pay scale/Pay Band with Grade Pay in Sl. no. 19 above is not that of the substantive post held (i.e. that on deputation/short term contract/ACP Scheme upgradation/MACP upgradation), then the substantive pay (with Pay Scale/ Pay Band with Grade Pay).

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date \_\_\_\_\_

Signature of the candidate

Address \_\_\_\_\_

\_\_\_\_\_

Countersigned

\_\_\_\_\_

(Employer with Seal)

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**CADRE CLEARANCE CERTIFICATE**

In the event of the selection of Shri/Smti \_\_\_\_\_  
He/she will be relieved to join the post of Director (Plan Evaluation and Monitoring) in the North  
Eastern Council Secretariat, Shillong on Deputation (including short term contract) basis.

Signature:

Designation of

Competent Authority

**VIGILANCE CLEARANCE CERTIFICATE**

Certified that no vigilance case is pending or contemplated against

Shri/Smti \_\_\_\_\_ as per record

Signature:

Designation of

Competent Authority.

**MAJOR/MINOR PENALTIES REPORT**

Certified that there is no major or minor penalties imposed on

Shri/Smti \_\_\_\_\_ during last 10 years.

Signature

Designation of

Competent authority.

**INTEGRITY CERTIFICATE**

Service particulars of Shri/Smti \_\_\_\_\_

have been carefully scrutinized and it is certified that there is no doubt of his integrity.

Signature:

Designation of

Competent authority.

List of Addresses :

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1. All Ministries/Departments of Govt.of India.
2. The Director, Government of India, Ministry of Development of North Eastern Region, Vigyan Bhavan Annexe, Maulana Azad Road, New Delhi – 110011.
3. The Deputy Secretary to the Govt. of India, Ministry of Planning and Programme Implementation, Department of Statistics, Sardar Patel Bhavan, Parliament Street, New Delhi-110001.
4. Secretary, UPSC , Dholpur House, Shahajan Road, New Delhi, Delhi -110069.
5. The Chief Secretary to the Govt of Assam, Dispur, Guwahati/ Govt of Meghalaya, Shillong/ Govt of Manipur,Imphal/ Govt of Arunachal Pradesh, Itanagar/ Govt of Mizoram,Aizawl/ Govt of Nagaland,Kohima/ Govt of Tripura, Agartala/ Govt of Sikkim, Gangtok/ Govt of West Bengal, Kolkata/ Govt of Orissa, Bhubaneswar/ Govt of Andhra Pradesh, Hyderabad/ Govt. of Tamil Nadu, Madras/Govt of Karnataka, Bangalore/ Govt.of Kerala, Tribandrum/ Govt.of Jammu & Kashmir, Srinagar/Govt of Uttar Pradesh , Lucknow/ Govt of Bihar, Patna/ Govt of Madhya Pradesh, Bhopal/ Govt of Gujarat, Ahmedabad/ Govt of Maharashtra, Mumbai/ Govt of Rajasthan, Jaipur/ Govt of Himachal Pradesh, Simla/ Govt.of Haryana, Chandigarh/ Govt.of Punjab,Chandigarh/ Govt.of Goa, Panaji / Govt of Chattisgarh, Raipur/ Uttarakhand,Dehradun/ Jharkhand, Ranchi/ Telengana, Hyderabad/ Govt of Andaman & Nicobar Islands, Portblair/ Govt of Lakshadweep, Kavarati/ Govt of Dadra and Nagar Haveli, Silvassa/Daman and Diu, Daman/ Puducherry, Pondicherry.
6. Director of Economics and Statistics, Govt of Assam, Dispur, Guwahati/ Govt of Meghalaya, Shillong/ Govt of Manipur,Imphal/ Govt of Arunachal Pradesh, Itanagar/ Govt of Mizoram,Aizawl/ Govt of Nagaland,Kohima/ Govt of Tripura, Agartala/ Govt of Sikkim, Gangtok/ Govt of West Bengal, Kolkata/ Govt of Orissa, Bhubaneswar/ Govt of Andhra Pradesh, Hyderabad/ Govt. of Tamil Nadu, Madras/Govt of Karnataka, Bangalore/ Govt.of Kerala, Tribandrum/ Govt.of Jammu & Kashmir, Srinagar/Govt of Uttar Pradesh , Lucknow/ Govt of Bihar, Patna/ Govt of Madhya Pradesh, Bhopal/ Govt of Gujarat, Ahmedabad/ Govt of Maharashtra, Mumbai/ Govt of Rajasthan, Jaipur/ Govt of Himachal Pradesh, Simla/ Govt.of Haryana, Chandigarh/ Govt.of Punjab,Chandigarh/ Govt.of Goa, Panaji / Govt of Chattisgarh, Raipur/ Uttarakhand,Dehradun/ Jharkhand, Ranchi/ Telengana, Hyderabad/ Govt of Andaman & Nicobar Islands, Portblair/ Govt of Lakshadweep, Kavarati/ Govt of Dadra and Nagar Haveli, Silvassa/Daman and Diu, Daman/ Puducherry, Pondicherry.
7. The Deputy Director, National Sample Survey of India, Shillong/Guwahati/Aizawl/Kohima/ Imphal/Itanagar/ Agartala/Sikkim.
8. Director of Information and Public Relations, Govt of Assam, Dispur, Guwahati/ Govt of Meghalaya, Shillong/ Govt of Manipur,Imphal/ Govt of Arunachal Pradesh, Itanagar/ Govt of Mizoram, Aizawl/ Govt of Nagaland, Kohima/ Govt of Tripura, Agartala/ Govt of Sikkim, Gangtok.
9. Deputy Secretary (Admn. IV/HoD), National Institution for Transforming India (Niti) Aayog, Government of India, Yojna Bhawan, Sansal Marg, New Delhi-110011.
10. Director, Election Commission of India, Nirvachan Sadan Ashoka Road New Delhi-110011.

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11. Director (Administration), University Grants Commission (UGC) Bahadur Shah Zafar Marg, New Delhi, Pin: 110002.
12. Vigilance Commissioner, Central Vigilance Commission, Satarkata Bhavan, GPO Complex, Block- A, INA, New Delhi-110023.
13. The Registrar, North Eastern Hill University, Umshiang, Shillong-793022, Meghalaya.
14. The Registrar, Central Agricultural University, Iroisemba, Imphal-795001, Manipur.
15. The Registrar, Rajiv Gandhi University, Rono Hills, Doimukh, Itanagar-791112, Arunachal Pradesh.
16. The Registrar, Tezpur University, Napaam, Tezpur. Sonitpur, Assam - 784 028.
17. The Registrar, Assam University, Silchar-788011, Assam.
18. The Registrar, Mizoram University, Aizwal-796012, Mizoram.
19. The Registrar, Nagaland University, H.Q. Lumami, Kohima- 797001, Nagaland.
20. The Registrar, Manipur University, Canchipur Imphal-795003, Manipur.
21. The Registrar, Sikkim University, 6th Mile, Samdur, P. O. Tadong-737102, Gangtok, Sikkim.
22. The Registrar, Tripura University, Suryamaninagar, Tripura West – 799130.
23. The Registrar, Assam Agricultural University, Near Police Reserve, Barbheta, Jorhat, Assam 785013.
24. The Registrar, Dibrugarh University, Dibrugarh, Assam-786004.
25. The Registrar, Gauhati University, Guwahati, Assam-781014.
26. The Registrar, Sikkim - Manipal University of Health Medical & Technological Sciences, 5<sup>th</sup> Mile, Tadong- 737103, Sikkim.
27. Deputy Secretary, UGC North Eastern Regional Office, 3<sup>rd</sup> Floor, House Fed, Rental Block-5 Beltola-Basistha Road, Dispur Guwahati-781006(Assam).
28. PSA/SA NIC-NEC, NEC Sectt., Shillong. It is requested to upload the advertisement in the NEC Website.
29. Notice Board.
30. Office Copy.



( E. Swer )

Director (Admn.)

Director (Admn.)  
North Eastern Council  
Govt. of Manipal, Shillong.