

No.4/19/2015-EP (LSG)
Government of India
Ministry of Commerce & Industry
Department of Commerce

New Delhi, the 14th September, 2016

To

The Chief Secretaries of all State Governments/
Union Territories. (As per list enclosed).

Subject:- Filling up the post of Managing Director, Footwear Design & Development Institute (FDDI), Noida for a period of 5 years on deputation basis-reg.

Sir/Madam,

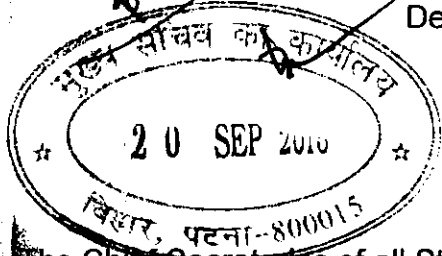
It is proposed to fill up the post of Managing Director in Footwear Design & Development Institute for a period of five years in the pay-scale of PB-4: Rs. 37,400-67,000/- plus Grade Pay Rs. 10,000/- (Pre-revised).

2. The eligibility qualifications and terms and conditions for the post are as follows:

A. Eligibility Criteria:

- i. The officer should be group 'A' officer of Central Civil Services/All India Services in the scale of Joint Secretary to the Government of India {Pay Band Rs. 37,400 –Rs. 67,000+ G.P. 10,000/-} or analogous post of State Government, Central or State Government Autonomous bodies/ Institutions/ PSUs.
- ii. The officer should be clear from vigilance angle.
- iii. The officer should have a degree from a recognized University/Institution.
- iv. The officer should have at least 10 years of experience in the field of administration and finance.
- v. The officer should have knowledge of leather/ footwear industry.
- vi. The officer should be less than 55 years of age.
- vii. The officer should not have been debarred from central deputation.
- viii. The officer should have at least 'Very Good' Service record. However, preference will be given to officers who have 'Outstanding' service record with a grading of 9 and above.
- ix. The officer should not have been posted on an assignment in a foreign/captive post of the GOI, earlier.
- x. The officer should not have been nominated for foreign training or should not be on training or foreign assignment, currently.

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उपरोक्त
A.S.(IAS)
मुख्य सचिव कार्यालय
पत्र सं. 3157
दिनांक 21/9/16

xi. The officer should not be on study leave or long leave.

B. Terms and Conditions:

- i. The post shall be on deputation basis.
- ii. Officer joining on deputation shall normally have tenure of 5 years.
- iii. The extension of tenure of MD, FDDI may be accorded by Governing Council (GC) for further periods as deemed suitable with the concurrence/approval of Ministry of Commerce & Industry as per the rules and regulations of Government of India.
- iv. All other Terms of employment in terms of pay and allowances shall be as per the General Service Rules as laid down by the GC from time to time.

3. The post may be circulated amongst all eligible officers. The concerned State Government/ Ministry/ Department/ Organization forwarding the application should strictly ensure that the applicant fulfils the eligibility criteria stipulated for the post as explained above. It may be ensured that the "Cooling Off", after a previous stint on deputation, if any, is complete. Applications of willing and eligible officers who can be spared by the State Governments/ Union Territories/ Ministries/ Departments/ Central or State Government Autonomous bodies/ Institutions/ PSUs may be forwarded, to this Department **through proper channel in Four (4) sets along with up-to-date Annual Performance Appraisal Report dossier (Last 5 years), Integrity Certificate, Cadre clearance, Vigilance clearance on the following address latest by 16th November 2016:**

Shri. K.V. Nagi Reddy, Director
Ministry of Commerce & Industry
Department of Commerce,
Room No.- 263-C, Udyog Bhawan,
New Delhi-110 011

Yours Sincerely



(K. V. Nagi Reddy)
Director

Copy to:

- 1) All Ministries/ Departments of Govt. of India (including Cadre Controlling Authorities of All India Services/ Central Civil Services Group "A")/ Autonomous Organisations / PSUs.
- 2) Director (Establishment), Department of Personnel & Training (DOPT), Government of India.
- 3) Director, NIC, Department of Commerce, Ministry of Commerce & Industry – for posting on official website.
- 4) NIC Cell, DOP&T, for placing the circular on Departmental Website under "What's New?" Category.
- 5) FDDI Website.

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36. Shri Manoj Parida
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Beach Road Puducherry -605001
E-mail- cs-pon@nic.in

PROFORMA FOR THE POST OF MANAGING DIRECTOR, FDDI

1. Name in Block Letters:

2. Date of Birth (DD/MM/YY) & Age
(as on closing date of applications):

3. Nationality:

4. Correspondence Address:

Self - attested Passport size colour photograph
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5. Permanent Address:

6. Contact No. & Email id:

7. Present Post held with Date and scale of Pay:

8. Date of Regular Appointment in the Present post/Pay Scale:

9. Details of Educational Qualifications (Please enclose separate sheet, if necessary):

S. No.	Name of University/ Board/Institution	Degree/Equivalent Examination	Division & % of Marks	Year of Passing

10. Details of Employment Record (in chronological order starting with present post) (Please enclose separate sheet, if necessary)

S.No	Name and address of Employer	Designation, Scale of Pay whether Regular /Deputation	Period of service		Nature of Work
			From	To	

11. Whether belongs to SC/ST/OBC:

12. Additional information, if any:

(Signature of the Candidate)

Date:

Place:

DECLARATION

I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted. If at any point of time, I am found to have concealed/distorted any material information; my appointment shall be liable to be terminated summarily without assigning any reason or notice.

(Signature of the Candidate)

To be forwarded by the Head of Organisation /Institution (in respect of Candidates working under Government/Autonomous/Statutory/ Public Sector Undertakings etc.)

Ministry / Department/ Office of _____

Particular furnished by _____ have been verified with reference to service records and their correctness is certified. It is certified that no vigilance case is either pending or contemplated against the above officer.

The CR Dossier's and Integrity Certificate in respect of the above officer are enclosed.

(Signature & Designation
of the forwarding Officer with Seal)

Dated:

Address: