

in Finance Department memo. no. V/PAR-104/51-F-2142, dated the 16th February, 1951, addressed to all departments of Government. So far as the question of promotion of Ministerial Officers to posts of Under-Secretaries in the Secretariat is concerned the policy of Government has been explained in para. 3(iii) of the Finance Department memo. referred to above.

2. The Offices of Heads of Departments where there are posts of Personal Assistants to the Heads of Departments have now been amalgamated with the appropriate Secretariat Departments. where posts of Registrars existed. The question of the respective claims of the holders of the two posts in the event of a vacancy [in a non-reserved post of Under-Secretary in those departments has been raised. I am to explain that Registrars and Personal Assistants in amalgamated departments of the Secretariat performs analogous duties and are of the same status and that both are subordinate to the Head of the Department. The holders of these two posts would be equally eligible for promotion to the higher posts of Under-Secretaries in non-reserved vacancies, but that mere seniority either as a Registrar or Personal Assistant would not confer any overriding claim to consideration and that ordinarily such promotion would be admissible where the criteria of exceptional merit and the exigencies of the public service are satisfied, seniority also being taken into account.

Memo. no. OM/M-1026/57-CS-7216, dated Patna, the 6th September, 1957, by the Chief Secretary to the Government of Bihar.

Copy forwarded to all Departments of the Secretariat for information.

IV-3. A COMMITTEE OF SECRETARIES TO GOVERNMENT ON A COMBINED GRADATION LIST OF MINISTERIAL OFFICERS IN THE AMALGAMATED DEPARTMENTS OF THE SECRETARIAT.

Memo. no. OM/R-203/58-731, dated Patna, the 20th January, 1958, from the Chief Secretary to the Government of Bihar, Cabinet Secretariat (Organisation and Methods Section), to all Departments of Government.

The undersigned is to refer to paragraph 9 of the Organisation and Methods Section memo. no. OM/R2-107/56A-308, dated the 10th January, 1956, and to say that it is hoped that a combined gradation list of ministerial officers in amalgamated department of the Secretariat has by now been drawn up and circulated to the assistants concerned. It is understood that at least in some departments the assistants affected have already submitted their representations, as contemplated against their placement in the combined gradation lists. A Committee of Secretaries to Government is hereby constituted to deal with those representations and to submit their recommendations to the Chief Secretary. The following Secretaries to Government will constitute the Sub-Committee :—

- (1) Shri S. N. Singh, I.A.S., Secretary to Government, Finance Department.
- (2) Shri B. N. Sinha, I A S., Secretary to Government, Industries and Co-operation Department.
- (3) Shri M. Choudhary, I.A.S., Secretary to Government, Relief and Rehabilitation Department.

2. The departments are requested to forward to the Deputy Organisation and Methods Officer the representations submitted by the Assistants in amalgamated departments with the factual data in each case for consideration by the Committee.

Memo. no. OM/R-203/58-731, dated Patna, the 20th January, 1958 by the Chief Secretary to the Government of Bihar.

Copy forwarded to :—

Shri S. N. Singh, I A.S., Secretary to Government, Finance Department.

Shri B. N. Sinha, I.A.S., Secretary to Government, Industries and Co-operation Department.

Shri M. Choudhury, I.A.S., Secretary to Government, Relief and Rehabilitation Department.

For information.

Shri S. N. Singh will act as President of the Committee. The Deputy O. & M. Officer will assist the Committee in their deliberations.