

**बिहार सरकार
सामान्य प्रशासन विभाग**

प्रेषक,

कन्हैया लाल साह,
सरकार के अवर सचिव ।

सेवा में,

मा०प्र०से० के सभी पदाधिकारिगण ।

पटना-15, दिनांक: 29 जून 2016

विषय:- अखिल भारतीय सेवा के पदाधिकारियों की सेवानिवृत्ति के पश्चात् पेंशन कागजातों पर आधार संख्या अंकित करने के संबंध में ।

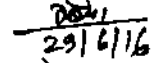
प्रसंग:- महालेखाकार (ले० एवं ह०) का कार्यालय, बिहार, पटना का पत्रांक- पेन-02-109 दिनांक-28.04.2016.

महाराय,

उपर्युक्त विषयक प्रासंगिक पत्र की अनुलग्नक सहित प्रति सूचना एवं आवश्यक कार्रवाई हेतु निदेशानुसार संलग्न है ।

अनु०-यथोक्त ।

विश्वासभाजन,



सरकार के अवर सचिव ।



महालेखाकार (ले० एवं ह०) का कार्यालय, बिहार, पटना
OFFICE OF THE ACCOUNTANT GENERAL (A&E), BIHAR

No. Pen-02-109
Dated. 28.04.16

सामान्य प्रशासन विभाग
प्राप्ति
08 JUN 2016
सं. 2990/2016

सेवा में,
अपर सचिव,
सामान्य प्रशासन विभाग,
बिहार, सरकार, पटना।

विषय:- अखिल भारतीय सेवा के अधिकारियों की से०नि० के पश्चात् पेंशन कागजातों पर आधार संख्या अंकित कर भेजने के संबंध में।

महाशय,

उपर्युक्त विषयक केन्द्रीय पेंशन लेखा कार्यालय के पत्रांक CPAO/Tech/Jeevan Pramaan/2016/07 दिनांक 07.04.2016 (फोटो प्रति संलग्न) द्वारा सूचित किया है कि प्रत्येक नये पेंशन भुगतान आदेश में संबंधित पेंशनभोगी की आधार संख्या अंकित की जाए।

अतः आग्रह है कि प्रत्येक नये पेंशन मामले को इस कार्यालय को प्रेषित करने के पूर्व संबंधित पेंशनभोगी के पेंशन प्रपत्र के साथ उनके आधार कार्ड की प्रति संलग्न करना सुनिश्चित किया जाए।

अनु० - CPAO/Tech/Jeevan Pramaan/2016/07 दिनांक 07.04.2016 का फोटो प्रति।

भवदीय

वरीय लेखा अधिकारी,
बिहार, पटना।

अनु० संख्या - 2990/16

पत्रांक - पेन - 02
प्रतिलिपि :-

दिनांक -

निबंधक (प्रशासन) पटना उच्च न्यायालय,
अनुरोध है कि मानवीय न्यायधीशों के पेंशन प्रपत्र
के साथ आधार संख्या को संलग्न कर ही भेजा जाए।

वरीय लेखा अधिकारी।



CPAO/Tech/Jeevan Pramaan/2016/07

DAC and Sectt.

07.04.2016

Date

Office Memorandum

Subject:- Incorporation of Aadhaar number in fresh Pension Payment Orders (PPOs).

Attention is invited to CPAO OM No. CPAO/Tech/Jeevan Pramaan/2015-16/1770 dated 07.03.2016 (Annex-I) and D.O. letter dated 30.07.2015 from CGA to all Secretaries (Civil Ministries) regarding incorporation of Aadhaar number in the fresh PPOs (Annex-II). In this context, it is observed that progress in incorporation of Aadhaar numbers in the fresh PPOs has been very low. For the period July, 2015 to March, 2016 out of 25608 total fresh PPOs received in CPAO, only in 1907 (7.45%) cases Aadhaar number was mentioned.

2. In view of Aadhaar Cards numbers crossing 100 crores marks and implementation of Aadhaar linked Biometric Attendance System in most of the central government offices, it is very unlikely that a retiring government servant will not have Aadhaar number. Further, DOPT vide its OM No. Z-20025/9/2014-Estt (Al.) dated-03.11.2014 (Annex-III) had requested all Ministries/Departments to ensure that the Service Books of all employees have an entry of Aadhaar number.

3. In view of above, all Pr. CCAs/CCAs/CAs are once again requested to take up the matter with (Admn) and Heads of Offices of respective Ministries/ Departments to arrange for providing Aadhaar number in all pension papers to be submitted to concerned PAOs to enable them to incorporate the same in PPO booklets.

Encl:- As above

To

All Pr. CCAs/CCAs/CAs (Ministries/Departments) /Administrator of UTs/AGs.

Copy alongwith enclosures for information to:-

- i) PPS to CGA, O/o the CGA, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi - 110 003
- ii) PS to Addl. CGA (GPG), O/o the CGA, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi - 110 003

Chief Controller (Pension)

भारत सरकार
वित्त मन्त्रालय, व्यय विभाग
केन्द्रीय पेंशन सेवा कार्यालय
त्रिकोट-II, भिकजी कामा प्लेस
नई दिल्ली-110066
फोन : 26174598, 26174499, 26174438



99
GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CENTRAL PENSION ACCOUNTING OFFICE
TRIKOOT-II, BHIKAJI CAMA PLACE,
NEW DELHI-110066
PHONES : 26174598, 26174499, 26174438

CPAO/Tech/Jeevan Pramaan/2015-16/1770

07.03.2016

Office Memorandum

Subject: - Preparation of list of Government servants due to retire along with their Aadhaar numbers and incorporation of Aadhaar number in PPO Booklet.

References: (i) OM No. CPAO/Tech/Jeevan Pramaan/2015-16/305 dated-02.06.2015.
(ii) OM No. CPAO/Tech/Jeevan Pramaan/2015-16/662 dated-10.07.2015.

A reference is invited to earlier OMs issued on the captioned subject as mentioned above. Through these OMs, all Heads of Offices were requested to ensure that wherever available Aadhaar No. is provided to their Pay & Accounts Offices alongwith pension papers of the retiring government servants. In this regard, provisions have already been made in CAM-52 (PPO Booklet) by adding the following columns after existing column No.5.

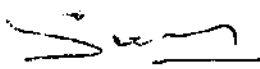
6. Permanent Account Number for Income Tax (PAN)
7. Aadhaar No. (if Available)
8. Mobile No. (if Available)
9. E-Mail ID (if Available)

2. It is reiterated that to avoid any delay in finalizing the pension cases, all the Head of Offices should have first-hand information of the Aadhaar number while preparing the list of retiring government officials as per the provision of Rule 56 of CCS (Pension) Rules and should provide the same to the Accounts Officer concerned not later than 31st January, 30th April, 31st July or 31st October of that year.

3. Reports on the fresh PPOs received from the different PAOs reveal that the trend of incorporating Aadhaar numbers in fresh PPOs is not encouraging. Quarterly trends reveal that during July-September, 2015 only 8.55 percent fresh pension cases had Aadhaar numbers which only marginally increased to 9.70 percent in October-December, 2015 and drastically gone down to only 4.21 percent during January-February, 2016. This

underlines the need of close monitoring of mentioning of Aadhaar numbers in fresh PPOs.

4. In order to achieve the objective of seeding of Aadhaar number with maximum number of fresh PPOs, all Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs are once again requested to ensure that all fresh PPOs are sent to CPAO with Aadhaar numbers wherever available and quarterly list of would be retirees as mentioned in para 2 above also mention Aadhaar numbers.

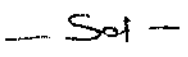

(Subhash Chandra)
Controller of Accounts
Ph.011-26174809

To,

1. Joint Secretary (Admn.) of all the Ministries/ Departments to ensure timely submission of the list of retiring government servants alongwith their Aadhaar numbers wherever available to Accounts Officer concerned and also to ensure that fresh PPOs mention Aadhaar number wherever available. Retiring officials may be encouraged to provide Aadhaar numbers to their Heads of office.
2. All Pr. CCAs/CCAs/CAs of all the Ministries/ Departments.
3. All AGs/Administrators of UTs.

Copy for information to:-

- 1) Sr. PPS to CGA, O/o CGA, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi - 110 003
- 2) PPS to Addl. CGA (GPG) O/o CGA, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi - 110 003
- 3) PS to Jt. Secretary (Pension), DoP&PW, New Delhi
- 4) PS to Chief Controller (Pensions), CPAO, New Delhi


Controller of Accounts



सत्यमेव जयते

एम.जे. जोसफ
महालेखा नियंत्रक
M.J. JOSEPH

Controller General of Accounts

भारत सरकार
महालेखा नियंत्रक कार्यालय
वित्त मंत्रालय
व्यय विभाग

लोक नायक भवन, नई दिल्ली- 110 511
GOVERNMENT OF INDIA
OFFICE OF CONTROLLER GENERAL OF ACCOUNTS
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
LOK NAYAK BHAWAN, NEW DELHI-110 511
TEL. : 011-24617758 Fax : 011- 24622306

D.O. No. CPAO/Tech/Jeewan Praman/2015-16/693

Dated : 30th July, 2015

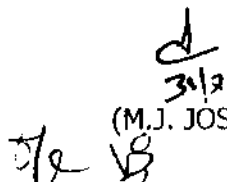
Dear Secretary,

As you are aware, Aadhaar plays a key role in identification of retiring Govt. officials through biometric authentication. As a part of the Digital India Initiative, PMO is closely monitoring the seeding of the Aadhaar number in a pensioner's account and the PPO (Pension Payment Order). This exercise is required to be completed by September 2015, to facilitate submission of Jeevan Praman (Digital Life Certificate) in November, 2015. Availability of the Aadhaar number in the PPO booklet will simplify the process of payment of pension to the pensioner, as it will help in the accurate verification of the identity of the pensioner.

An analysis done in this office recently indicates that during June 2015, out of 3179 newly issued PPOs received from Ministries/Departments in the Central Pension Accounting Office (CPAO), only in 234 cases (7.36 percent) Aadhaar numbers were included. This is a very low percentage. In order to improve the position, it is necessary that all Head of Offices of Ministries should ensure that the Aadhaar number is incorporated in the PPO booklet sent to the concerned Pay and Accounts Offices for authorization of pension.

May I request you to issue necessary instructions to all Heads of Offices in your Ministry to abide by these instructions? CPAO has written to all Ministries in this regard vide their letter dated 10.7.2015 (copy enclosed).

Yours sincerely,


30/7
(M.J. JOSEPH)

To,

1. All Secretaries (Civil Ministries)
2. Copy for information to:
 - i) Cabinet Secretary.
 - ii) Principal Secretary to Hon'ble Prime Minister

(Controller General of Accounts)


30/7/2015

96

No.Z-20025/9/2014-Estt.(AL)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

Block-IV, Old JNU Campus,
New Delhi, November 3rd, 2014


OFFICE MEMORANDUM

Subject: Inclusion of Aadhaar (Unique Identification) number in Service Book of Government servants –

The undersigned is directed to invite attention to the provisions of the Supplementary Rules which relate to maintaining records of service of a Government employee. As per provisions of SR 199 every step in a Government servants' official life must be recorded in his Service Book and each entry attested by the Head Of Office. As per SR 202, Heads of Offices are to obtain the signatures of the Government servants in token of their having inspected their Service Books annually. Further, Rule 32 of the CCS (Pension) Rules 1972 provides for issuing a communication on completion of 18 years of service, as part of preparatory work for sanctioning pensionary benefits. The Service Books at present contains details of bio data, posting details, qualifying service, security details, HBA, CGHS, CGEGIS, LTC, etc.

2. It has been decided to include the respective Aadhaar numbers also of all Government servants in their Service Books. The e-Service Book format already provides fields for Aadhaar number of the Government servant.

3. All Ministries/Departments of the Government of India are requested to ensure that the Service Books of all employees have an entry of the employees' Aadhaar number. The attached and subordinate offices under their control may also be suitably instructed for compliance.



(Mukul Ratra) 3.11.2014

Director

Tel: 26164314

e-mail: mukul.ratra@nic.in

To
All Ministries/Departments of Government of India.