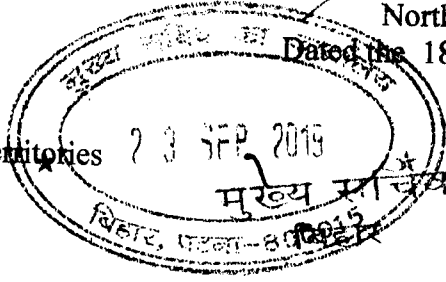


F.No. 1/4/EM/2019
Government of India
Ministry of Finance
Department of Economic Affairs

✓ A.C.S. (S.A.I)
As. Secy. (M.A.)

North Block, New Delhi
Dated the 18th September, 2019

To,
Chief Secretaries of all States/Union Territories



US (18)

Sir/Madam,

Subject: Guidelines regarding foreign travel of Ministers/Members of State Legislatures/ Officials of States/Union Territories Govt.

Please refer to this Department's earlier Order No. F. 1/67/EC/84 dated 17th December, 1984 on the above-mentioned subject. Paragraph (4) of the Order states that unless all procedural requirements are met and proposals are submitted to the Department at least three weeks in advance it would be difficult for this Department to clear such proposals in advance.

स्क्रिप्ट
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2. In this connection, it has been noticed that the proposals regarding foreign visits of Ministers/Members of legislative Assemblies/ Officials of State/ UT Govts often do not contain the complete details (i.e Political Clearance, FCRA clearance etc.) and are also not submitted well in time.

3. It is once again reiterated that proposals for foreign visits should be submitted to the Department of Economic Affairs complete in all respects, and at least three (3) weeks in advance, so that this Department would have sufficient time to clear the proposals.

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2479/19

Yours faithfully,

(Jithesh John)
Director (EM)

Tel:011-2309 4154

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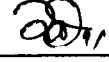
Resident Commissioners all States/Union Territories

3000
01/10/19

बिहार सरकार
सामान्य प्रशासन विभाग

ज्ञापांक:- 1/वि0प्र0-1003/2017(खंड)-सा0 प्र0-13900/पटना-15, दिनांक: 10 अक्टूबर, 2019

प्रतिलिपि:- सभी विभागाध्यक्ष/अपर मुख्य सचिव/प्रधान सचिव/सचिव/
प्रमंडलीय आयुक्त/जिला पदाधिकारी को सूचना एवं आवश्यक कार्रवाई हेतु प्रेषित।



10.10.19

(कन्हैया लाल साह)

सरकार के अवर सचिव।